

Youth Advocacy Network (Y.A.N) Constitution 2017

Motto: We thrive by positive change

Article (1) The constitution

This document is and shall be the constitution of Youth Advocacy Network and this document shall govern the organization and shall guide all the members in the organization.

Article (2) Aims and objectives

- To advocate for the issue affecting young people in Koinadugu District and the country at large.
- To Influence the stakeholders and the government to address issues affecting the young people especially girls.
- To influence politics.
- To advocate for a society where young people especially girls are safe and empowered.
- To create change in the minds of young people.

Article (3) Membership

- Membership of the Youth Advocacy Network shall be 35 members.
- If any member that left the group with an excuse from the group for focus duties, if the person comes back he/she is highly welcome to the group.

Article (4) Right and duties of members

- Every member shall have the right to vote and be voted for at an election. These rights shall be granted to only full/active members.
- All members shall have the right to participate in all activities of the organization.
- Every member has the right to benefit any facilities that is open to the organization.
- Every member shall be required to attend participate in every activity undertaken by the group failure to do so shall lead to disciplinary measures against such members, except where there is an excuse is given by the defaulters.

Article (5) Meetings

- All meetings shall be held at the office of the group.
- There will be an executive meeting which will be carried out in accordance with the rules and regulation set up by the members.

Article (6) Cessation of membership

- By death.
- Where a member do not attend/participate in any activity of the group for consecutive period of two months without any excuse from the secretary general.
- Suspension by a majority vote of the members during a meeting.

Article (7) Executives

- There shall be an executives who shall been elected/selected by the members.
- The executive shall mend all affairs of the organization when and where necessary with the consultation of members.
- The financial management of the organization where and when necessary with the consultation of the general membership.

Article (8) Qualification of executive

- An elected or selected executives should have served the organization at least one year.
- Discipline (obey the constitution and member).
- Must be full time member and committed volunteer of the organization.

Article (9) Election

- Election shall be held after 2 years and 6 months
- Election shall be held for president, secretary general and public relation officer (P.R.O)
- The president and the other elected executive shall appoint / select the following executive, finance, vice president.
- Voting shall be done in secret balloting.
- Election shall not be concluded where there are less than half of the members.

Article (10) Duties and responsibilities of executives

President

- The shall be a president of the organization who pools the highest vote in the presidential election
- The president shall be one of the signatory to all the financial withdrawals made from the organization fund/account
- He/she shall perform and any other duties assigned to him/her by the members.
- The president shall be the administrative head of the organisation.

Vice president

- He/she shall be the assistance to the president.
- He /she shall perform any function assigned to him/her by the president/members.
- He /she shall perform the functions of the president if the president is unable to act.

Secretary general

- He/she shall be the one who pools the highest votes in election for the secretary and shall be the administrative assistance for the organization.
- He/she responsible for all incoming and outgoing mails and documents.
- He/she shall record all minutes at all meetings.
- He /she shall perform any duties assigned to him /her by the general members/executives.
- He/she shall prepare report for any activities and submit to the organization.
- He/she shall be one of the signatory to all withdrawal made from the organization account.

Public relation officer (P.R.O)

- He/ she shall response for informing members about meeting or activities
- He/ she shall inform the public about any activities undertaken/ will be undertaken by the organization
- He/ she shall perform any duty assigned to him/her by the executive/members

Financial secretary

- He/ she shall be signatory to the financial withdrawal made from the organization funds/account.
- He/ she provide any financial record of the organization before and after any activity.
- He/ she shall perform any other function assigned to him by the executive/ members.
- He/she shall handle 10% of the finance.

Organization Secretary

- He/ she shall be responsible for coordinating meeting and other activities of the group like working and so on.
- He/ she shall perform any duties assigned to him/ her by the executive or the members.

Article (11) Miscellaneous

- Whatever property acquired for the organization or the name of the organization in whatever nature shall belong to the organization.
- The executive in consultation with the members shall have power to take any necessary a.... against any defaulting member.
- Disciplinary measures taken against defaulters shall depend on the gravity of the crime committed after due consideration of the member.
- Members of the organization are empowered to cast a vote of no confidence by majority of members without exception who have been proven guilty of a serious misconduct.

Article (12) Ammendment

- The constitution of the organization shall be amended after any 5 years.
- The constitution shall not be amended or altered without a general meeting of the organization.
- Majority of the organization in a general meeting are allowed to altered or amend the constitution.
- The executive shall provide information about the amendment in one month before the amendment.